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COMMISSION ON ORGANIZATION
OF THE
EXECUTIVE BRANCH OF THE GOVERNMENT

August 27, 1954

GENERAL ACCOUNTING
OFFICE BUILDING
WASHINGTON 25, D. C.

Honorable Allen W. Dulles
Director, Central Intelligence Agency
Washington 25, D. C.

Dear Mr. Dulles:

The Commission has undertaken a study of the major aspects of the Federal Government's investment in real property. A Task Force on Real Property has been established within this Commission and its efforts will be materially helped if you can furnish us by September 15, 1954 (or as soon thereafter as possible), with certain information on the extent and use of real property under your control.

Instead of posing a number of written questions, there is attached a format more clearly indicating the information we would like to secure. This format was developed after meetings with a number of the agencies having very large real property interests. We recommend that this format be used to the extent most convenient to your staff.

Property held under lease or license from another agency is expected to be reported by the lessor agency. Month-to-month rental agreements need not be reported. Basically, the holdings to be reported should be those which, in normal business and accounting practices, would be treated as fixed assets. Machinery and equipment, except that which is essential to property operation, such as elevators, air-conditioning systems, etc., should not be included.

Should any questions arise regarding the development of the information requested, please direct them to the Task Force on Real Property, attention of Mr. Ben P. Gale, Director (Telephone: Code 141, extension 4121).

Yours very sincerely,



John B. Hollister
Executive Director

from Mr. Hollister